

**BATES TOWNSHIP BOARD**

The regularly scheduled meeting of the Bates Township Board was held on Wednesday – April 13, 2011 at 6:00 p.m. at the Township Hall.

Supervisor Helgemo called the meeting to order; Pledge of Allegiance was recited.

Roll call was taken with Supervisor Helgemo; Clerk Moncivais, Treasurer Franzene; Trustees Wodzinski and Bobnock present. Also in attendance were Assessor Nelson; PC/ZBA Jon Oberlin; Attorney Atanasoff; Marian Volek, The Reporter; Residents. Commissioner Wills were absent.

ATTENDEES

Bobnock moved to accept the minutes of the March 9, 2011 regular meeting. Supported by Wodzinski. All ayes. Unanimous. Motion carried.

MINUTES

Treasurer’s report for the month of March was submitted. A full report will be kept on file for audit.

FINANCIAL REPORT

General Fund:	\$ 193,915.74
Sewer Fund:	\$ 53,562.69
Water Fund:	\$ 212,229.11
Road Fund:	\$ 142,925.76
Liquor Law:	\$

**COUNTY COMMISSIONERS REPORT** – Commissioner Wills was absent.

**GUEST COMMENTS**

Cemetery/Veteran Marker Project – Mike Henschel made a presentation to the Board for markers and flags at the cemetery for the township Veterans. He stated that the township would need approximately 82 markers at a cost of \$39/each. A quantity of 144 flags would cost 1.20/each. Supervisor Helgemo mentioned that he had been approached by Buzzy Stoychoff about possibly having a Veterans Memorial put up at the cemetery with all of the Veterans names on it. A motion was made by Franzene to make the purchase not to exceed \$4500. Supported by Bobnock. Roll call vote: Helgemo, yes; Wodzinski, yes; Franzene, yes; Bobnock, yes; Moncivais, yes. Unanimous. Motion carried.

VETERAN MARKERS/C  
CEMETERY

Eagle Scout Project – Austin Atanasoff was asking the Board about ideas for Eagle Scout Projects within in the Township. It was decided that Austin will do the Cemetery Marker project with the guidance of Mike Henschel. Austin will also talk to Buzzy Stoychoff to get an idea of what he was thinking for a Memorial. Austin will also pass the petition to get the 5 signatures needed for the project.

EAGLE SCOUT PROGRAM

**SPECIAL PROJECTS**

Bates Township Rec Plan - Supervisor Helgemo advised that the plan has been submitted and now we wait. It may be a few months before we hear anything.

BATES TWP REC PLAN

WIC Rec Authority/ Windsor Center – Supervisor Helgemo gave an overview of what the millage request is for and what it will support. He stated that he really believes that the center is a very positive thing in the community.

WIC REC AUTHORITY

Sewer Lift Station Projects – Nothing new to report.

SEWER LIFT STATIONS

Water Project – Nothing new to report.

WATER PROJECT

**UNFINISHED BUSINESS**

Zoning Update – Zoning Administrator Stowell was absent. His report was submitted earlier. He issued 2 permits and 0 violations for March. He attended the Bates Planning Commission meeting on March 21<sup>st</sup> and attend a Zoning School in Bessemer on March 19<sup>th</sup>. Clerk Moncivais will keep a copy of the reports are on file.

ZONING UPDATE

**UNFINISHED BUSINESS (cont'd)**

Passamani Rd Waterline – Tabled until next meeting. None of the residents were present. They are still exploring their options.

PASSAMANI  
RD WTRLN

Rogers Location Lots – Supervisor Helgemo gave an overview of the progress on the clearing of the lots. It was decided that for liability reasons the township employees would clean out the lots. He then read a letter from Planning Commission member Jon Oberlin with a suggestion that the lots be given away under certain conditions. (Copy on file) Action was tabled until the next board meeting.

ROGERS LOC  
LOTS

Budget Amendment – The Board had approved the 2010 -2011 budget amendment in March which was not in the March minutes. General Fund from \$248,700 to \$262,527.73. Sewer Fund from \$90,000 to \$127,215.54. Water Fund from \$236,000 to \$249,977.28. The motion to amend the budget was made by Bobnock. Supported by Wodzinski. Roll call vote: Helgemo, yes; Moncivais, yes; Franzene, yes; Bobnock, yes; Wodzinski, yes. Unanimous. Motion carried.

BUDGET  
AMENDMENT

Bates Township Signs – Supervisor Helgemo pointed out that the bottom portion of the signs had been enlarged (nearly doubled in size) so that the Nick Baumgartner acknowledgment is now more visible.

BATES TWP  
SIGNS

Hall Parking Lot – The township hall bid came in from Northeast Asphalt at \$12610. This was approved last year but the weather did not allow the project to be completed.

HALL  
BLACKTOP  
PROJECT

**NEW BUSINESS**

Attorney Report – Attorney Atanasoff stated that a Sunset Lake resident was concerned about the township Board enforcing a burn barrel ban. No action will be taken by the Board on this matter.

Dust Control – Supervisor Helgemo stated that Hematite Twp will not be doing anything on Parks Farm Rd this year. RC Schmidt suggested that the township get a 4 wheeler sprayer for these smaller projects. Helgemo stated that maybe we go do some bags in front of the 4 full time residents on the road. Assessor Nelson reminded the Board how important it is to do the Perch Lake boat landing area. A motion was made by Wodzinski for Helgemo to go forward and have the dust control done at an approximate cost of \$9467. Supported by Bobnock. Roll call vote: Moncivais, yes; Franzene, yes; Wodzinski, yes; Bobnock, yes; Helgemo, yes. Unanimous. Motion carried.

DUST  
CONTROL

Hydrant Project – A motion was made by Bobnock to do at repair at least 9 hydrants at a cost no more than \$4200. Supported by Wodzinski. Roll call vote: Moncivais, yes; Franzene, yes; Wodzinski, yes; Helgemo, yes; Bobnock, yes. Unanimous. Motion carried.

HYDRANT  
PROJECT

Summer Youth Worker – A motion was made by Helgemo to bring back last years part time summer youth workers Chelsea Benson and Troy Sparapani. Supported by Moncivais. All ayes. Motion carried.

SUMMER  
YOUTH  
WORKERS

Employee Raise Increase – Supervisor Helgemo stated that the Board unanimously decided to forgo any salary increase this year. Assessor Nelson and ZA Stowell stated that they did not want an increase. A motion was made by Bobnock to increase the hourly wage of the township's two employees (Konoske and Benson) by \$.50/hour. Supported by Wodzinski. Roll call vote: Wodzinski, yes; Helgemo, yes; Bobnock, yes; Franzene, yes; Moncivais, yes. Unanimous. Motion carried.

EMPLOYEE  
HOURLY  
RAISE

**NEW BUSINESS (cont'd)**

Cemetery Culvert – A motion was made by Bobnock to put two new culverts in the two entrances of the cemetery. Supported by Moncivais. Roll call vote: Wodzinski, yes; Franzene, yes; Helgemo, yes; Moncivais, yes; Bobnock, yes. Unanimous. Motion carried.

CEMETERY  
CULVERT

Township Hall Maintenance – There was some discussion about the condition of the main hall roof and the hall carpet entrance, the tile floors in the kitchen and office areas. Clerk Moncivais will call for separate bids for these projects.

HALL  
REPAIRS

Memorial Day – A reminder that there will be a Memorial Day Ceremony again this year at the Cemetery. More details at the May meeting.

MEMORIAL  
DAY

Audit Bid – There was discussion between accepting the 1 year bid and the 3 year bid. Clerk Moncivais explained that DS Rostagno is far cheaper than any other auditor. Franzene stated that she does a good job. A motion was made by Franzene to accept the 1 year bid. Supported by Bobnock. Roll call vote: Wodzinski, yes; Franzene, yes; Helgemo, yes; Bobnock, yes; Moncivais, yes. Unanimous. Motion carried.

AUDIT BID

**HALL, WATER, SEWER REPORTS...**

Hall – Coordinator Richards gave notice to retire the end of April. Clerk Moncivais will do the Hall Coordinating at the same salary of \$300/month starting May 1<sup>st</sup>. A recommendation by Richards was that some renters leave the hall a mess because they don't mind losing the \$30 security deposit. She suggested that the Board consider increasing the deposit. No action taken at this time. / Water – Helgemo stated that there were 2 more water main breaks on west Sunset Lake Rd. / Sewer – Nothing new to report. / Constable – Nothing new to report. / Park – Elmo called Helgemo and he and Marian will be back this year. / Cemetery – Nothing new to report.

**CORRESPONDENCE ...**

- Project Graduation / Westside Veterans Council – A motion was made by Franzene to approve \$50 to Westside Veterans Council and \$40 to Project Graduation. Supported by Wodzinski. Roll call vote: Bobnock, yes; Helgemo, yes; Moncivais, yes; Franzene, yes. Unanimous. Motion carried.

**INVOICE APPROVAL**

A motion was made by Franzene to pay the township invoices. Supported by Wodzinski. Roll call vote: Wodzinski, yes; Helgemo, yes; Franzene, yes; Moncivais, yes; Bobnock, yes. Unanimous. Motion carried.

**ADJOURNMENT**

A motion was made by Franzene to adjourn. Supported by Wodzinski. The meeting adjourned at 7:50 PM. All ayes. Motion carried. The next regular meeting will be held at the Township Hall on Wednesday – May 11, 2011 @ 6:00 PM.

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Grant Helgemo, Supervisor

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Barbara Moncivais, Clerk

Date approved: \_\_\_\_\_